

"The City With a Heart"



David Nigel (Chair)
Henry Mar (Vice Chair)
Walter Bird
Adam Cozzette
Cecile Riborozo
Gus Sinks
Jeffery Tong
David Woltering (City Staff)
Megan Wooley-Ousdahl (City Staff)
William Li (City Staff)

MEETING MINUTES

Bicycle & Pedestrian Advisory Committee

Meeting

March 8, 2017

6:00 p.m.

Meeting location: 567 El Camino Real, Conference Room 101, San Bruno

Welcome members of the public. If you would like to speak on an item that is listed on the agenda, you may do so upon receiving recognition from the Committee Chair when this item will be considered. If you would like to speak on an item that is not on the agenda, you may do so during Item 3, Public Comment on Matters not on the Agenda.

Meeting called to order by Chair David Nigel at 6:07p.m.

- Committee members present: David Nigel (DN), Henry Mar (HM), Walter Bird (WB), Adam Cozzette (AC), Cecile Riborozo (CR), Gus Sinks (GS), and Jeffery Tong (JT)
- Staff present: Megan Wooley-Ousdahl (MWO) and William Li (WL)
- Guests: Ammon Skidmore (AS)

- 1. Call to Order/Roll Call**
- 2. Review of March Agenda**
- 3. Approval of January 11, 2017 Minutes**

No comments. JT moves to approve, WB seconds. All voted in favor; GS abstained.

- 4. Public Comment on Matters Not on the Agenda**

Individuals allowed three minutes, groups in attendance, five minutes. It is the Committee's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Committee from discussing or acting upon any matter not agendaized pursuant to State Law.

Guest AS inquired about an update on the ECR/Angus project. WL provided an update status that the project is currently under review by Caltrans.

- 5. Announcements**

JT mentioned that there will be a Sierra Club meeting at Caltrain tomorrow at 10:00am regarding the Victory Honda expansion.

- 6. New Business**

Intersection improvements at San Bruno Avenue and Cherry Avenue

MWO provided a brief update on the status of the intersection since the accident. PD is currently investigating the fatal accident. Other departments are assisting with the investigation as necessary. City received a letter from a resident on Boardwalk Avenue addressed to staff and BPAC – staff forwarded the letter to the City Manager. Letter expressed concern about safety of intersection – recommended a left turn light to make the pedestrian crossing safer. Staff is currently working on a response.

GS asked for clarification about the details of the fatal collision in December.

AC pointed out complaints were made in the Walk 'n Bike Plan about the intersection (approximately seven comments). Focus should be on how to improve the infrastructure at the intersection rather than the responsibility of the at-fault driver.

WB commented that San Bruno Ave. and Skyline has the same issue. There is no delay between the right turn and the pedestrian crossing. Previous attempts to contact Caltrans were unsuccessful. WB stated that the Cherry/SB intersection also has a visibility issue.

WL mentioned that major signal modifications require extensive traffic analysis, especially if it's on Caltrans right-of-way. GS mentioned that cost shouldn't have priority over ensuring safety of intersections. GS recommended aggressive traffic enforcement at the intersection to change behavior.

HM stated that the left turn is dangerous, but that the location within the intersection where the fatality happened is usually a blind spot where drivers always need to be extra careful. Recommended that "Watch for Pedestrians" signs could be installed.

AC recommends that pedestrians should have exclusive crossing before the left turn activates and waive a traffic study. WL responded that that decision would be up to the engineers and department heads after the investigation is complete.

MWO suggested compiling the Committee's recommendations into a resolution so that they could be shared with City staff or other committees.

JT stated that he frequently sees pedestrians crossing at SB/Cherry. JT also stated that bicycles and pedestrians have their own signals in China and should be considered for City intersections.

HM recommended that committee members should walk to the intersection and take a look at behaviors and timing before making recommendations.

MWO summarized the recommendations made during the discussion.

DN recommended stating the committee's concern about the safety of the Cherry/SB intersection and make recommendations.

CR suggested that the recommendations be trimmed to three to be clearer. CR/AC/GS/HM believes the exclusive crossing rights would be the simplest and very effective recommendation. GS/HM believes that additional signage would be an inexpensive, short-term solution. JT suggested universal zebra stripping for crosswalks.

DN asked guest AS to comment. AS says San Francisco is effective in providing

pedestrians and cyclists lead time in crossing.

MWO read the following recommended motion:

We, as BPAC members, are deeply concerned about the intersection at Cherry and San Bruno Avenues. These are the recommendations from our BPAC to the Community Development Director, Public Services Director, and Transportation and Parking Safety Committee.

Our recommendations for immediate implementation include:

- Exclusive pedestrian access to the crosswalk with a red light for cars to reduce pedestrian/vehicle conflicts;
- Aggressive traffic enforcement by the San Bruno Police Department for speed, illegal turns, pedestrians in crosswalks, and jaywalking; and
- Installing "Watch for Pedestrians" and "Caution" signs.

Our recommendations for long-term efforts include:

- A dedicated left-turn lane, signals, and analysis.

AC moved to adopt motion, WB seconded. All in favor.

a. Vision Impaired Areas Discussion

1. Example: Shrub at Bayhill Drive and El Camino Real (Jeffery Tong)

JT stated that there are numerous blind spots on City streets due to parking and vegetation. Shrub at Bayhill/ECR prevents pedestrians and cyclists to see vehicles. JT also mentioned Angus/ECR and Melody Lane.

2. City's Report a Hazard webpage: <http://tinyurl.com/SBReportHazard>
 - a. Road Hazard
 - b. Sidewalk Issue

MWO recommended the committee to review the pages to report hazards. WL mentioned that the City is exploring proprietary reporting software.

b. Bike to Work Day Planning – May 11, 2017

1. BART Energizer Station (Cecile Riborozo)

Discussion about Bike to Work Day. Energizer stations will be operating from 7:00-9:00am. Volunteers should get there at 6:30am. Someone is needed to pick up items.

2. Possible Caltrain Energizer Station

MWO stated that the City is possibly exploring a second station at Caltrans. Currently in planning and nothing concrete. If second station is set, volunteers can be split up.

GS suggests if there are two stations, they can enter a contest for people who visit both stations that awards prizes. Can be data for people using transit connections.

3. Volunteers

MWO asked for volunteers: DN, WB, GS, JT, HM, AC, MWO (meet at 6:30 at the Bart station).

- c. **Review BPAC 2016 Annual Report for 4/11 or 4/25** (See attached draft)
MWO provided an overview of the PowerPoint slides. DN will be presenting. MWO asked for Community Day in the Park photos. Committee discussed and updated 2017 goals. DN requested committee to brainstorm additional goals for MWO to include.

- 1. Photo Op!

Photo was taken prior to meeting.

7. Unfinished Business

- a. **Subcommittee Updates**

- 1. Events (Cecile, Gus, and Jeffery)
 - a. Bike to Work Day: May 11, 2017

Previously discussed.

- b. Community Day in the Park/Posy Parade: 1st Sunday in June

No discussion.

- 2. Walking and Bicycling Safety (David and Walt)

- a. Friday, March 31st (10:45-11:50am): Bike Assembly at the John Muir School

DN invited committee and staff to attend the assembly.

- b. **Review of Tracking Log**

No updates. JT asked to include investigation of pedestrian overpass over 101 around 7th and Walnut to connect to the Bay Trail. Also add Cycletrack on ECR. Also add Linden parking lot near apartment.

8. Items from Staff

- a. **San Bruno Walk 'n Bike Plan Implementation** (Megan Wooley-Ousdahl)

- 1. Huntington Avenue Cycletrack – OBAG2 Funding Update

MWO stated that the City's OBAG2 grant application was the highest rated grant. The C/CAG Board will vote to finalize the approval of projects tomorrow night.

- 2. Update on Purchase/Installation of Bike Racks - Phase I and Phase II

MWO stated that the City Council approved the funding application for the purchase and installation of bike racks on 2/28/2017.

- 3. Bicycle and pedestrian counts from September 2016 (attached)

MWO reviewed the attached counts and how to interpret the data.

- b. **Street conditions and reporting process** (William Li)

- 1. San Mateo Avenue Sewer and Water Main Project

WL provided background on the project status. Two community meetings were held in Dec. and Feb. 2017 with a total of two attendees. City staff also provided project notification letters to San Mateo Ave. businesses. Construction is expected to start in early summer. Construction will be done in sections and the street will only be closed during working hours (8:00 a.m. to 5:00 p.m.).

c. **Calendar Check** (Megan Wooley-Ousdahl)

1. March 31st (10:45-11:50am): Bike Assembly at the John Muir School
2. TBD (April 11th or 25th): BPAC Annual Report for City Council Meeting
3. Tentative - Saturday, April 29th: School District's Day of the Child – Volunteers?

DN volunteered.

4. May 10th: Next Committee meeting
5. May 11th – AM: Bike to Work Day
6. ADA Transition Plan – Public Forum TBD

MWO added that Operation Clean Sweep is on May 6, 2017 – 9:00 am

9. Items from Committee Members (and future agenda items)

a. "Good and Welfare" (Comments)

DN congratulated the committee on a great meeting. DN recognized AC as doing great work as a new member. DN thanked JT on his tenure on the County BPAC.

WB congratulated DN on being a wonderful chairman.

AC recommended a subcommittee for safety committee to explore major accidents/fatalities. MWO will put it on the next agenda.

10. Adjournment

DN adjourned the meeting at 8:27pm.